

Minutes of the Health and Wellbeing Board Meeting held on 8 December 2016

Attendance:

Dr Alison Bradley	North Staffs CCG
Dr. Charles Pidsley	East Staffordshire CCG
Ben Adams	Staffordshire County Council (Cabinet Member for Learning and Skills)
Frank Finlay	District Borough Council Representative (North)
Dr. John James	South East Staffordshire and Seisdon Peninsula CCG (Representing Dr P Hannigan (Chair, Stafford and Surrounds CCG) and Dr M Huda (Chair, Cannock Chase CCG))
Roger Lees	District Borough Council Representative (South)
Jan Sensier	Healthwatch Staffordshire
Mark Sutton	Staffordshire County Council (Cabinet Member for Children and Young People)
Glynn Luznyj	Staffordshire Fire and Rescue Service
Penny Harris	Staffordshire Sustainability and Transformation Plan
Michael Harrison	Staffordshire County Council

Also in attendance: Judith Wright (Consultant in Public Health (Interim), Staffordshire County Council), Jon Topham (Senior Commissioning Manager) and Kate Waterhouse (Head of Insight, Planning and Performance, Staffordshire County Council)

Apologies: Alan White (Cabinet Member for Health, Care and Wellbeing) (Staffordshire County Council), Chief Constable Jane Sawyers (Chief Constable (Temporary)) (Staffordshire Police), Nick Baker (Temporary Deputy Chief Constable) (Staffordshire Police), Dr P Hannigan (Stafford and Surrounds CCG) and Dr M Huda (Cannock Chase CCG)

21. Declarations of Interest

There were none at this meeting.

a) Minutes of Previous Meeting

RESOLVED – That the minutes of the meeting held on 8 September 2016 be confirmed and signed by the Chairman.

22. Questions from the public

There were no questions from the public.

23. Health and Wellbeing Board Intelligence Group Update

The Board received a short presentation from Kate Waterhouse (Head of Insight, Planning and Performance, Staffordshire County Council) introducing the following three documents:

- the Story of Staffordshire 2016 – Executive Summary, which explored progress against Staffordshire’s vision for becoming a county where everyone can prosper, be healthy and happy. Setting out the challenges and opportunities and what the future might look like for a number of key measures;
- Staffordshire: Locality Profile, providing commissioners and practitioners with an evidence base to help understand residents’ needs at a local level; and
- the Performance and Outcomes report, which brought together key outcome measures from the outcome frameworks for the NHS, adult social care and public health.

The Board considered the data received and raised the following points around key issues:

- Members welcomed the locality profiles which helped in the targeting of resources and effective support;
- key challenges were identified as inequalities in education, low adult skills, some unhealthy lifestyle choices and an ageing population with complex health needs;
- the population profile and projected significant reduction in the working age population and rise in non-working population would present challenges; and,
- this detailed information would be important to discuss alongside the work of the Staffordshire Transformation Plan (STP) for the HWB strategy 2018 onwards. It was suggested that this could be the focus of the 12 January Development Session.

RESOLVED – That the report be noted and that the HWB Co-Chair’s Planning meeting discuss how to take this information forward for consideration alongside the STP at the 12 January Development Session.

24. Staffordshire Transformation Plan (STP) Update

The Board received an verbal update from Penny Harris (Staffordshire Transformation Director) on progress with the STP. There had been a number of very constructive conversations with the public as part of the engagement meetings organised by Healthwatch. The public highlighted the key role of prevention, were concerned regarding the spend on health infrastructure and identified obesity as key area of lifestyle concern. There had also been an acceptance that the direction of travel should be more local and some discussion around rights and responsibilities/needs and wants for services. The large amount of information from the engagement sessions would be analysed, providing the start of a broader process of engagement which would include use of the Ambassador Programme.

The Plan was due to be published on Thursday 15 December 2016.

There was more work to be done, particularly around financial factors and the five year timescale to address these. Any major change proposed as a result of the Plan would be subject to consultation.

Members asked that consideration be given to how the district and boroughs would be involved in the planning and governance arrangements going forward as well as the prevention workstream. Members were also asked to support the process of recruiting patient representatives to be part of the co-design process for the various workstreams.

RESOLVED – That the verbal update be noted.

25. Developing the Health & Wellbeing Board Agenda

At the 8 September Board Meeting Members had considered a new approach to the work of the Board. Further details of the new format were now outlined, including:

- a shift towards a more public facing role for the Board;
- more focused work on key issues identified by the Board;
- continuation of four public board meetings per year;
- trialling a virtual approach to the sign off of various documents rather than bringing them to the Public Board meeting;
- a minimum of two development sessions per year;
- development sessions being opened up to include partners and stakeholders as appropriate; and,
- a trial of health and wellbeing public debates with two per year anticipated. Details of the intended approach to the first debate on excess weight and obesity was shared, with a wide social media communications programme around the debate over a proposed six month period.

Members suggested further developments around:

- greater collaborative working between the Staffordshire and the Stoke-on-Trent Health and Wellbeing Boards;
- possible use of community fire stations for the debates;
- contacting schools and employers to promote attendance and involvement in the debates;
- working with the Staffordshire Council for Voluntary Youth Services (SCYVS) to promote young people's engagement with the debate process; and,
- mental health services as a possible future debate topic.

RESOLVED – That the new format proposed for the Staffordshire Health and Wellbeing Board be endorsed.

26. Health and Wellbeing Board Review of Strategies

The Board received an outline of the range of strategies and plans that had been reviewed. Members noted that the current Living Well in Staffordshire Strategy ended in 2018, with findings from this review influencing the new Strategy. In particular they noted a need for an implementation plan for the new Strategy, which would enable effective monitoring.

It was suggested that the STP development session proposed for January include consideration of the impact it will have on the Living Well In Staffordshire Strategy, focusing on responsibility for health as a key theme. It was also suggested that providers could be invited to take part in this development session.

RESOLVED – That:

- a) the review methodology be adopted by the Board to produce a checklist/framework to ensure any future HWB related strategies are aligned to the priorities and principles of the Board;
- b) a process for receiving progress reports for all HWB priorities be developed;
- c) governance arrangements and strategies be developed to give a whole system approach to reducing excess weight and obesity and in line with recent CLear assessment develop a tobacco control strategy;
- d) the opportunity to align the role and work of the SASSOT Board alongside the HWB and assess the role that SASSOT may have in providing governance arrangements to deliver a strategic approach to increased participation in physical activity across Staffordshire be explored;
- e) a checklist for falls prevention be identified to assess whether current and planned HWB strategies could deliver the actions; and
- f) the 12 January development session be used to consider the impact of the STP on the Living Well in Staffordshire Strategy to influence the new 2018 Strategy.

27. Update on the work of Staffordshire Families Strategic Partnership Board

Following the formation of revised children, young people and families partnership arrangements in September 2015, the Families Strategic Partnership Board (FSPB), supported by the Families Partnership Executive Group (FPEG) had made considerable progress in its first year. This initial year had involved building the foundation of the partnership to facilitate improved joint working and therefore a formal annual report had not been produced for 2016/17. The partnership had focused on building relationships, establishing strategic direction of travel and subgroups to drive activity. Key documents such as a strategy, delivery plans and outcome framework had also been developed.

A place-based approach had been agreed by partners as the best way forward. Phase 1 of the Children and Families Transformation Programme would take place in Newcastle under Lyme and in Tamworth, with this approach being rolled out to other districts as appropriate.

Members heard this was a cultural change with work undertaken to create an environment enabling partner organisations to work more closely together.

Healthwatch offered to support the work of the Families Strategic Partnership Board.

RESOLVED – That:

- a) the Families Strategic Partnership Strategy, 2017/18 Delivery Plan and Outcomes Framework be endorsed;
- b) progress of activity undertaken within the Families Strategic Partnership be noted; and,

- c) the proposal of a joined-up placed-based approach to take forward the Children and Families Transformation agenda be endorsed.

28. Pharmaceutical Needs Assessment

[Andrew Pickard (Pharmacy Advisor – NHS England) in attendance for this item]

The HWB had a statutory duty to update the Pharmaceutical Needs Assessment (PNA) and Members now received details of changes since the last PNA was produced, specifically around the opening or closure of premises, changes in location of service provision or changes in ownership or trading names.

The Board commented that:

- significant changes to funding would impact on pharmacies, however the extent of this was not yet known;
- the Department of Health had made some provision for a pharmacy access scheme although it was not clear if this funding would be sufficient to mitigate the impact of changes to pharmacy funding;
- clinical pharmacists were beginning to work in GP practices;
- there was a difference between the role of the pharmacist and the role of the community pharmacy;
- the PNA was due to be re-written in 2018 and this was seen as an opportunity to make the link with other health strategies;
- work was being undertaken with Local Pharmaceutical Committees (LPCs) to identify the impact of the funding changes;
- there was an expectation that enhanced services would need to be reduced as a result of the reduced funding;
- there was a need to move towards consideration of the effective use of pharmacists skills rather than discussing the location of pharmacies; and
- It was important that these considerations and services be included in the STP.

RESOLVED – That the report be noted and the concerns raised be shared with NHS England.

29. Annual Report of Staffordshire and Stoke on Trent Adult Safeguarding Partnership 2015/16

[John Wood (Independent Chair of the Staffordshire and Stoke-on-Trent Adult Safeguarding Partnership Board) and Helen Jones (Adult Safeguarding Partnership Board Manager)]

The HWB received the annual report for the Staffordshire and Stoke-on-Trent Adult Safeguarding Partnership Board 2015/16, in accordance with the provisions of the Care Act 2014 and Members considered key messages to commissioners raised by the report. In particular discussion centred around:

- the need for commissioners to be assured that there was sound understanding of Mental Capacity Act legislation and its application, with training being developed on this;
- the focus of the Board on identifying and raising awareness of safeguarding risks;

- work on a joined-up protocol to gain an understanding of the many strategies and how these work together;
- changes in the categorisation of safeguarding concerns as a result of the Care Act and the impact on recording;
- transition work from children's to adult safeguarding, with adults starting at age 18 (other than for SEND and Care Leavers which was at age 25); and,
- membership of the Board and ensuring the relevance of their agenda.

RESOLVED – That:

- a) the commissioners act upon the findings of the report; and
- b) the report be noted.

30. Forward Plan

In considering the Forward Plan the following requests were made at this meeting:

- the 12 January development session be used to consider the impact of the STP on the Living Well in Staffordshire Strategy;
- 16 February proposed development session be cancelled;
- 9 March Public Board meeting to include items on: the Better Care Fund 2017/18 and 2018/19; update on additional CAMHS funding and how this has been used; CCG commissioning intentions and ensuring these reflect the HWB Strategy;
- items previously included on the Forward Plan for the March meeting were: HWB Intelligence Group Update; Annual Report of the Director of Public Health; and Policy Guidance and support on health issues.

The Board heard that funding to encourage a more active nation had been made available in 2015. Over the next four years Sport England would be investing £1 billion, with the intention of allocating £130m in ten different locations. Bids were being invited and Staffordshire intended to submit an expression of interest.

RESOLVED – That the changes to the Forward Plan outlined above be agreed and reviewed at the Board Planning meeting on 13 December.

31. Date of next meeting

RESOLVED – That the next Health and Wellbeing Board Meeting be scheduled for 9 March 2017, 3.00pm, Trentham Room, No.1, Staffordshire Place, Stafford.

Chairman